



**Minutes of the Perry County Board of Commissioners
Special Meeting
9:00 a.m. - Tuesday, November 29, 2016
County Board Room – Perry County Government Building**

A regular meeting of the Perry County Board of Commissioners was convened at 9:00 a.m. on Tuesday, November 29, 2016 in the County Board Room at the Perry County Government Building in the City of Pinckneyville.

MOMENT OF SILENCE FOR DOUGLAS PRESSWOOD

OPENING

Chairman Kelly called the meeting to order at 9:00 a.m. The Pledge of Allegiance to the Flag of the United States of America was recited by those in attendance.

County Clerk Josh Gross called the roll. The following members answered the call of the roll: Chairman Kelly, Commissioner Robb and Commissioner Epplin. The following department heads were also present: Assistant State's Attorney David Searby, County Engineer Brian Otten, Sheriff Steve Bareis, and Treasurer Mary Jane Craft.

APPROVAL OF MINUTES

Chairman Kelly asked for the minutes of the November 14, 2016 regular Board of Commissioners meeting, and May 14, 2016 Executive Session, be approved. Chairman Kelly called for corrections. There were none.

Commissioner Epplin moved the minutes of the November 14, 2016 regular Board of Commissioners meeting, and November 14, 2016 Executive Session meeting, be approved. Commissioner Robb seconded the motion. On voice vote, the motion was approved.

APPROVAL OF AGENDA

Chairman Kelly called for additions or deletions to the meeting agenda. Chairman Kelly was added to Discussion and Executive Session was removed from the agenda.

Commissioner Robb moved the agenda for the meeting be approved as amended. Commissioner Epplin seconded the motion. On voice vote, the motion was approved.

ORDINANCE: APPROVING 2017 COUNTY BUDGET AND APPROPRIATIONS

Clerk Gross addressed the County Board in regards to the standing of the 2017 Fiscal year budget. He stated that he is incredibly proud of the work put into this budget by all the department heads and elected officials as well as the guidance by the County Board. The General fund portion of the budget is balanced for the first time in seven years. Currently the General fund has a budgeted surplus of \$5,200. The county was able to do this through a number of changes. All department heads were tasked with the goal of cutting their budgets by 8% and in some cases were even able to decrease their office expenses by more than the 8% goal. And finally Perry County made some account changes to the budget model by removing both revenue and expenses associated with Tort Liability items and Social Security items and placing them in their appropriate budgets. These changes allowed for better allocation of resources and management of the appropriate accounts more efficiently. The way the numbers currently stand:

That the annual budget for the Fiscal Year 2016 for the County of Perry in the State of Illinois beginning December 1, 2016 and ending November 30, 2017, which has been conveniently available for public inspection for at least fifteen (15) days prior to final action thereon, hereinafter set forth, contains a statement of expected revenues and expenditures in the fiscal year beginning December 1, 2016, a statement of all monies in the County Treasury or in any fund thereof which are unexpended, estimation of all probable income from taxes, fees, and all other sources, a detailed statement of estimated expenditures for fiscal year 2017, and a schedule of proposed appropriations for Fiscal Year 2017.

The Bottom line number is \$10,404,968; this includes all expenses incurred in Perry County. The Perry County Board controls the General Corporate Fund accounts which total: \$5,103,500. The additional funds are managed by their own boards and in many cases are set up by state statute. These include: General Assistance, Animal Control, 911, Mental Health, County Roads, Youth Court, etc. These funds are generated by individual levies or fees charged by these departments. This information will as well as the full budget be available on the Perry County Clerk's website in the coming days.

Commissioner Epplin moved that Ordinance 2016-05, an Ordinance Setting the Annual Budget and Appropriations for the Fiscal Year Beginning December 1, 2016 and Ending November 30, 2017, be approved. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion passed on a vote of 3-0 and the ordinance adopted.

ORDINANCE: APPROVING 2017 UNIT ROAD DISTRICT BUDGET AND APPROPRIATIONS

The 2017 Unit Road District Budget has total Revenue of \$1,001,003 and total expenditures of \$1,000,196.

Commissioner Robb moved that Ordinance 2016-06, an Ordinance Approving Unit Road District Budget and Setting Forth Appropriations for the Fiscal Year Beginning December 1, 2016 and Ending November 30, 2017, be approved. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion passed on a vote of 3-0 and the ordinance adopted.

RESOLUTION – APPROVE ADJUSTING REGULAR BOARD OF COMMISSIONERS MEETING FOR DECEMBER 1, 2016

Clerk Gross reminded the board that due to the recent election our new Perry County Commissioner would not take office until December 5, 2016. With that in mind it would make sense to hold our first meeting after the newly elected officer is seated.

Commissioner Epplin moved that Resolution 2016-158, a resolution to adjust the time of the December 1, 2016 Board of Commissioners Meeting to December 8, 2016, be approved. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion passed on a vote of 3-0 and the resolutions adopted.

RESOLUTION – RAFFLE LICENSE APPLICATION (1)

The raffle license application was presented for approval. Application and fees are in order and approval was recommended for application, as follows:

- VFW Post 513 (2016-RL-37)

Commissioner Robb moved that Resolutions 2016-159, a resolution approving a raffle license application and issuing the licenses as indicated above, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Chairman Kelly, Commissioner Robb, and Commissioner Epplin. The motion passed on a vote of 3-0 and the resolution was adopted.

RESOLUTION – STATE'S ATTORNEY'S APPELLATE PROSECUTOR PROGRAM

Assistant State's Attorney David Searby presented the Board with an annual resolution renewing participation in the State's Attorney's Appellate Prosecutor program. The annual cost is \$7,000. The service allows additional legal assistance for specialized areas like labor law and drug forfeiture services. This program also handles all cases from the County which are appealed in the Fifth District Appellate Court. This usually amounts to 50-60 cases annually and is well worth the cost.

Commissioner Epplin moved that Resolution 2016-160, a resolution renewing annual participation in the State's Attorney's Appellate Prosecutor program, be adopted. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion carried on a vote of 3-0 and the resolution adopted.

RESOLUTION – ACCEPT RESIGNATION PERRY COUNTY EMA COORDINATOR

Chairman Kelly accepted the resignation of David Searby as the Perry County EMA Coordinator. Mr. Searby has been an active and involved member in the Perry County Emergency Management Agency. His knowledge will be missed.

Commissioner Robb moved that Resolution 2016-161, resolution accepting the resignation of David Searby as the Perry County EMA Coordinator, be adopted. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Chairman Kelly, Commissioner Robb, and Commissioner Epplin. The motion passed on a vote of 3-0 and the resolution adopted.

RESOLUTION – RATIFY CHAIRMAN’S APPOINTMENT OF CHARLES GENESIO AS PERRY COUNTY EMA COORDINATOR

Chairman Kelly announced his appointment of Charles Genesio to a partial 4-year term on the Perry County EMA Coordinator, for term of office ending December 30, 2018.

Commissioner Epplin moved that Resolution 2016-162, a resolution ratifying the Chairman’s appointment of Charles Genesio to partial four-year term (ending November 30, 2018) as the Perry County EMA Coordinator, be adopted. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion passed on a vote of 3-0 and the resolution adopted.

RESOLUTION – APPROVE ANNUAL CONTRACT WITH EMLING AND HOFFMAN FOR AUDITING SERVICES

Clerk Gross presented the board with the new contract for services with Emling and Hoffman for the 2016 Annual Audit. The cost of this four part Audit will be \$34,000 and will cover all aspects of the 2016 audit. Commissioner Robb stated that while he is in agreement to move forward with this contract he feels this service should be open to bids for the 2017 services. Commissioner Epplin seconded Commissioner Robb’s thoughts stating that sometimes new eyes see new issues. While stating that they both were outspoken with their support for Emling and Hoffman and the work they have done. Neither expressed displeasure with the service as a reason for opening the bidding process.

Commissioner Robb moved that Resolution 2016-163, a resolution approving the annual auditing contract with Emling and Hoffman, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion was approved on a vote of 3-0 and the resolution adopted.

RESOLUTION – APPROVE SALE OF COUNTY OWNED SURPLUS PROPERTIES (2)

The Perry County Agent forwarded resolutions to the Board authorizing the sale of trustee-owned surplus properties. The resolutions indicate conveyance from the County Agent to the new owners.

- RCRA INC (2-41-0470-081)
- Vickie Navarro (2-61-1740-100)

Commissioner Robb moved that Resolutions 2016-164-165, resolutions approving the sale of County Trustee owned surplus property be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion was approved on a vote of 3-0 and the resolutions adopted.

RESOLUTION – AUTHORIZING TAX ANTICIPATION WARRANT

Treasurer Craft addressed the board regarding the need for a tax anticipation warrant for the General Corporate Fund. After soliciting proposals from local banks, it is recommended that the County borrow \$300,000 from First National Bank of Pinckneyville to be repaid at .65% interest. The resolution states that the Treasurer may execute the warrant on or after December 1, 2016.

Commissioner Robb moved that Resolution 2016-166, a resolution authorizing issuance of a tax anticipation warrant for the General Corporate Fund in the amount of \$300,000 from First National Bank or Pinckneyville, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed by a vote of 3-0 and the resolution adopted.

DISCUSSION

1. Bobby Kelly – Chairman Kelly wanted to take a minute to thank John Batteau, Sam Robb, and David Stanton for their years of service for the citizens of Perry County. Those three individuals have assisted in solving many problems Perry County has faced and have been instrumental in getting Perry County Government on the right track towards fixing its financial struggles. All of Perry County Government thanks them for their service and support.

COMMENTS & ANNOUNCEMENTS

EXECUTIVE SESSION

None was needed

PAYMENT OF CLAIMS

Board members examined claims presented for payment. The Board agreed to pay all bills as presented.

Commissioner Epplin moved that all claims against the General Corporate Fund and all claims against special purpose funds, be approved (see attached), with General Corporate Fund expenses to be prioritized according to policy. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Chairman Kelly, Commissioner Robb and Commissioner Epplin. The motion was approved on a vote of 3-0 and payment warrants were granted.

ADJOURNMENT OF FALL QUARTER MEETING

There being no further business to come before the Board, the Chairman said he would entertain a motion to adjourn and re-convene the Fall Quarter meeting at 6 p.m. on Thursday, December 8, 2016.

Commissioner Epplin moved the Board adjourn and re-convene the Fall Quarter meeting at 6 p.m. on Thursday, December 8, 2016. Commissioner Robb seconded the motion. On voice vote, the motion was approved and the Board stood adjourned at 9:37 a.m.

Submitted:

JOSH GROSS, County Clerk
Clerk of the Board of Commissioners
County of Perry, State of Illinois

Approved: December 8, 2016